

**Minutes of Llandyfaelog Community Hall Committee meeting
held in the Hall 9th January 2025 at 6.00pm**

Present: Andrea Bennett (Vice-Chairman), Janet Knott, Sarah Walters, Shan Rees, Helen Davies, Susan Williams, Alana Lister, Will Lister, Nicola Jones, Bethan Richards and Arfon Davies (Secretary).

Apologies: Carys Thomas, Rowena Phillips, Janet Davies, Lisa DeKroon and Bridget Owen.

1. Minutes of the meeting held on the 10th October 2024 were confirmed and signed.

2. Matters Arising

- 1. Hall Maintenance Works** – The Secretary noted that an update was awaited from Star Forge on the Handrails for the Hall.

The Secretary noted that he awaited a report from the Architect on the next steps for the works to the Hall.

New bulbs had been installed into the external lights by Graham Rees.

- 2. Hall Bank Account** – Work was continuing to complete the information required by the Bank.
- 3. Play Area** – The Secretary noted receipt of the Annual Play Inspection with no items over a 'low risk' noted. Payment of the invoice of £90.25 plus VAT was approved.
- 4. Hall Cleaning** – It was felt that the waste bag system should be changed and the bins removed. This will be discussed with hirers and the booking form amended.
- 5. Hall Surrounds** – The Secretary noted that Wrenvale Nurseries had carried out a further weed spray at a cost of £100.00 plus VAT, which was approved.
- 6. Hall Piano** – It was noted that the Eisteddfod would be hiring a piano.
- 7. Xmas Event** – The Vice-Chair noted the success of the Xmas Event and thanked all members for their assistance. The Treasurer noted a profit of £498.00. With very kind donations being received from Marjorie Thomas and Rowena Phillips.
- 8. This is Your Life Event** – Arrangements were discussed for the event. Over 100 tickets had already been sold. It was agreed that all Committee members should bring food for the table nibbles. A raffle would also be held. A bar license was in place for the evening. The possibility of providing a card machine for the Hall will be investigated.

3. 100 Club

Sue Williams will support Shan Rees with arrangements with the intention of taking the club administration forward.

4. Any other business

1. The Hall Boiler Service had been completed by MH Plumbing with a cost of £105.62 approved. It was noted that the oil tank was deteriorating. Sue Williams noted that she had a tank that was due to be replaced and could be donated to the hall.
2. The Hall Shed floor will be checked prior to the chairs being returned. Thanks were noted to Wyn Bennett for carrying out repairs to the roof.

Next meeting and AGM 6pm 3rd April 2025.