

**Minutes of Llandyfaelog Community Hall Committee meeting
held in the Hall 3rd April 2025 at 6.00pm**

Present: Andrea Bennett (Chairman), Linda Jones, Nicola Jones, Bethan Richards, Wil Lister, Sarah Walters, Susan Williams, Rowena Phillips, Andrea Bennett, Janet Knott and Arfon Davies (Secretary).

Apologies: Carys Thomas, Shan Rees, Mary Davies, Bridget Owen, Janet Davies, Helen Davies and Rheinallt Jones.

1. Minutes of the meeting held on the 9th January 2025 were confirmed and signed.

2. Matters Arising

1. Hall Maintenance Works – The Secretary noted that installation of the Handrails by Star Forge would be completed soon.

The Secretary will request tenders from Architects for the provision of plans and tenders for the Hall refurbishment works.

The condition of the Storage shed will be considered for any repairs necessary.

Sue Williams had an oil tank available to replace the current unit. This will be taken forward. Sue was thanked for her support.

2. Hall Bank Account – Work was continuing to complete the information required by the Bank.

3. Play Area – The condition of the basketball hoop will be considered.

4. Hall Cleaning and Bookings Arrangements – The Cleaner / Caretaker Vacancy will be advertised. A key box will be purchased for the Hall Entrance (its use will be checked with the Hall Insurers). The possibility of a bookings app will be investigated. A new email address would be created for the Hall bookings with the Secretary and Treasurer to look at possible opening and closing arrangements.

5. Hall Surrounds – The Treasurer will look at a possible solution for the weeds.

6. Hall Keys – The Secretary will confirm who holds keys for the Hall with each relevant organisation.

7. This is Your Life Event – The great success of the event was noted.

8. Card Machine – The Hall had provided a card machine and this seemed to be working well.

3. 100 Club

100 club returns were coming in with members to chase further membership renewals.

4. Payments

1. Fire Protection	£61.14
2. Carmarthenshire County Council – Sewerage	£295.80
3. Carmarthenshire County Council – Lottery License	£20.00
4. Carmarthenshire County Council – Confirmation of Rates Relief	

5. Fundraising Events

The Secretary will look at options for a Curry Evening.

Next meeting and 8pm 12th June 2025.